

APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA 2022 Round 2	
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TITLE Short title by which the project will be known	Gazebos/Event Shelters for Wolvercote and Wytham Midsummer Festival activities (annual event)
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Teresa Woodbridge (Chair)
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote and Wytham Midsummer Festival
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	This application is for the purchase of lightweight but sturdy Gazebos/Event Shelters to protect attendees and stall holders at open air events at the W&WMF against strong sun and light rain. The festival includes ten days of events which include music, dance, art and craft, historical talks, guided walks and children’s activities. These are mostly sandwiched between two main events, a Fun-on-the-Green event at the first

	<p>weekend and the Church Fete on the second weekend.</p> <p>Most events are free with the aim of being cost neutral. Any surplus proceeds are distributed across the local groups in the community, such as the pre-school groups, Young Peoples' Club, Monday Lunch club and community transport.</p> <p>See also 'Relevance to Neighbourhood Plan' below.</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	N/A
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Stakeholders: Wolvercote and Wytham Midsummer Festival</p> <p>Consultation: W&WMF committee meeting 31/9/22</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The aim of the festival is to celebrate the life of our two villages and their unique environment, showcasing the many village groups and the interests and talents of the residents as well as bringing the members of the community together to share, support and enjoy each other's company. The recent influx of new residents to the Mill Site housing estate has made this even more relevant as it provides newcomers with multiple opportunities to meet other residents and find out about local societies and initiatives.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	N/A
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of</p>	<p>We would like to purchase up to 4 XL Gazebos/Event Shelters at a cost of c £245 each plus three sets of guttering/joining strips at c £20 each so</p>

<p>finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>we are seeking a CIL grant of £1040. We are not currently seeking other funding and do not have the resources to match funding from the Festival reserves.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The Gazebos/Event Shelters would be stored under shelter when not in use. It is not expected that they would require maintenance.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>No financial risks involved.</p> <p>The Gazebos/Event Shelters cannot be used in very high winds. High Viz guy ropes are supplied with the gazebos to avoid trip hazards. The set-up team also need to ensure the pegs supplied are firmly hammered in to avoid trip hazards.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>A record can be made of the usage of the Gazebos/Event Shelters (where and when they are deployed) over the course of the festival in coming years. Photographic evidence can also be supplied if required.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>If funds are not available to award the full amount we are seeking, we would still be very pleased to receive something towards buying a smaller number of gazebos, as shelter in outdoor events has been a matter of some concern in recent hot summers.</p> <p>The total for two gazebos plus one joining strip would be in the region of £510 and for four gazebos plus three joining strips the total would be £1040.</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to <email address></p>	

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL)
GRANT
FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM
AREA
2022 Round 2**

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 - Location within or serving the WNF Community
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 - Value for money
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

TITLE Short title by which the project will be known	Wolvercote Bells Video Downlink
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Jonathan Beale Tower Captain
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	St Peters Bellringers Wolvercote Community Group
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The bells regularly sound and can be heard by many in the village however, it’s currently difficult for anyone, including the ringers themselves, to see ‘what’s going on up in the bell chamber’ whilst the ropes are being pulled. This project will provide cameras within the bell chamber to stream a live image showing the bells turning at ground level. With the image projected to the side of the ringers pulling the

	<p>ropes, everyone will then able to see the bells turning ‘in real time’.</p> <p>This facility will also be a valuable teaching tool to both new and existing ringers within the tower and local and wider area.</p> <p>NB the installation will not have any adverse impact on the character of the church building.</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Install cameras, cables and equipment to the bell chamber etc. within 6 to 12 months of purchase.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>St Peters Church c/o Kate Tuckett (Vicar)</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>Fits with the plans aims to:</p> <p>Benefit all those who live and all those who work in the Ward and are for all age groups and for future generations.</p> <p>Provide a new facility to assist with promoting and interacting with individuals and communities existing within a wider economic, social and environmental context.</p> <p>Supports the Plans General Principles to:</p> <p>Provide a modern interactive facility to this ancient art to help enhance social interaction for all age groups.</p> <p>Provide an educational facility for new and existing ringers and the wider community, so everyone can see what’s in the bell chamber and ‘how it all works’ which has been hidden for many hundreds of years.</p>

<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>Church Faculty (Permission from the Church Authorities) already in place.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Funding is sought for the materials only. Installation is ‘plug and play’ which can be easily undertaken by the ringers.</p> <p>An estimated cost of the materials needed (for which the CIL funding is sought) is £3546.94.</p> <p>A breakdown of costs with web links to indicative products is attached.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>Maintained by the Ringers in a similar way to the general maintenance of the bells and bell simulator.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>Current Rates of inflation</p> <p>All electrical products associated with this project will be PAT tested as part of the regular church inspection.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>Installation will be completed within 6 to 12 months of successful funding being in place and the results will be in Church, for all to see, for many years to come.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>We have been looking to do this for a while and, whilst everything else is in place to do this, funding the project has been our biggest challenge.</p> <p>The layout of St Peter’s is the best in the local area (when compared with similar towers) to provide this facility</p>
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TITLE Short title by which the project will be known	Lower Wolvercote Playground improvement
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Tim Hopkins (on behalf of Wolvercote Commoners’ Committee)
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Commoners’ Committee Charity No. 254695
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The playground is well used, but some pieces of equipment offer limited use for older children. Our intention is to add some more challenging pieces. Children from the many families who live in Lower Wolvercote, including those recently moved into the Mill site development, will benefit from these changes. It will encourage children, and their families to interact through play so the whole community can benefit.
MAIN TASKS	1 Groundwork preparation

<p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>2 Installation of new equipment</p> <p>Once delivered, the work should be completed within 4 weeks. It is likely that the new equipment will not now be delivered until January 2023.</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>The land is common land, managed by the Wolvercote Commoners' Committee (WCC). The playground is currently maintained by Oxford City Council Direct Services section, and it is understood that this arrangement will continue. The Countryside Supervisor from this department is very supportive of the plans.</p> <p>A number of parents have been spoken to, and it is agreed by all that something needs to be done.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The increased use of the playground since the occupation of the Mill Site has focussed attention on the need for new equipment. Although there are plans to provide some play equipment on the Mill site, the playground in the village will remain popular and it will continue to serve as a meeting place for parents as well as children because of its proximity to local facilities.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>No</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>£10,630. This includes installation and VAT. 100% of the cost is being sought from CIL</p> <p>The new equipment will consist of a wooden adventure trail consisting of a number of individual pieces. Examples are here: https://activegarden.co.uk/product-category/commercial-playground/adventure-trails/</p>

	A copy of 2 estimates for equipment, its delivery and installation are attached.
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>ODS will maintain the equipment alongside the existing equipment on site.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>There should not be any financial risks.</p> <p>The equipment complies with all existing safety standards, and is fully checked on installation.</p> <p>The playground will be closed while the work is being carried out.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>WCC will monitor the use of the new equipment on a 3-monthly basis.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	
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TITLE Short title by which the project will be known	Cooker for Wolvercote Monday Lunch Club
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Teresa Woodbridge
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Monday Lunch Club Voluntary group
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The Monday Lunch Club provides its guests, mainly pensioners, with a modestly priced 2 course meal and the opportunity to socialise at the Baptist Hall in Lower Wolvercote on a weekly basis. The Lunch Club is run entirely by a team of over 20 volunteers operating on a rota basis. The cooking team rely heavily on the use of the kitchen in the Baptist Hall to prepare and serve food. The current cooker in the Baptist Hall kitchen is proving inadequate for the task as it is rather erratic and is not energy efficient, an

	important consideration at this time of rising fuel prices.
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	Sourcing and installing an appropriately priced A or AA rated cooker (installation costs could be covered by Monday Lunch Club funds).
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	The Lunch Club steering committee and Treasurer have been consulted over this matter and all agree it is a priority.
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>As mentioned above, most Lunch Club guests are elderly and/or live alone, and often express their appreciation of the opportunity to get out and enjoy the company of others. For some it is their only weekly outing. The contact with the volunteers who help with transport, cooking, serving etc is also highly valued.</p> <p>Numbers of guests vary from week to week, but on average about 20 - 24 people sit down to a meal each time. Transport is also offered to those who are unable to travel there independently. We have been pleased to welcome residents from the new Mill Site development over the last year and to see them form friendships with other residents.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	We have obtained consent from the Treasurer of the Baptist Church
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you</p>	<p>It is anticipated that an appropriate A or AA rated cooker could be purchased for a price in the region of £350-500.</p> <p>No other sources of funding are currently being pursued.</p>

<p>seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>Funds from the Monday Lunch Club can be made available for any maintenance needed outside the original warranty period.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>No</p> <p>No</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>N/A</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	
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TITLE Short title by which the project will be known	John Rowland’s portrait: additional request for £824
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Michael Daniell
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Local History Society
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The picture restorer proposed for this job fell ill in the summer before they could start the job. A new restorer, Picture Restoration Studios (http://picturerestorationstudios.co.uk) has been found but they will cost £824 more than the previous estimate.
MAIN TASKS A list of the main tasks and if appropriate an initial project plan with timescales.	Relining and restoration of the portrait; cleaning the gilt frame. Once commissioned the job should take approximately three months.

<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>The committee of Wolvercote Local History Society considered and supported the revised estimate at their meeting on 12 September 2022.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>The project relates to Section 10 Heritage. We continue to see the portrait, which is intended for public display, as one of the few 19th century artefacts available for display in Wolvercote. With appropriate interpretive information we hope it will form the nucleus of a collection bringing local history to life.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>None.</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Addition of £824 to the previous CIL grant of £900.</p> <p>Other funds now in hand:</p> <p>Greening Lamborn Trust: £100</p> <p>Wolvercote Local Hist. Soc: £100</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>There should be no short- or medium-term maintenance costs.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>All work to be covered by written contract.</p> <p>There are no safety issues.</p>

<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>The Wolvercote Local History Society Committee will continue to monitor progress and report as required.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	
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The Portrait



Dimensions of canvas 90 x 60 cm

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TITLE Short title by which the project will be known	Cutteslowe Community Centre Kitchen Refurbishment
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Stephanie Jankovic
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Cutteslowe Community Centre, Charity Number: 1154860
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	In the past 5 years Cutteslowe Community Centre has refurbished the toilets, lounge, entrance and offices of the Community Centre. The last step in our refurbishment is to refit our kitchen with a modern custom-built kitchen making increasing safety and maximising the small space available. The existing kitchen is difficult to use/keep clean, air extraction is inadequate, and storage shelves/cupboards are in poor condition. Many of our volunteers and Trustees are in their 60s,70s and 80s

	<p>and find the existing kitchen increasingly difficult to use and manoeuvre in.</p> <p>The kitchen is used regularly for serving tea, coffee and food for multiple groups listed further down.</p> <p>Our aim as an organisation is to provide activities and support for and the surrounding area a large part of which falls with Wolvercote Neighbourhood Forum's remit and beyond.</p>
<p>MAIN TASKS</p> <p>A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>The main tasks are 1) to strip out the existing shelving, surfaces, cooker fridge, sinks and flooring and 2) to replace the above and add trunking and fume extraction from the cooker</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION</p> <p>(e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>OXFORD CITY COUNCIL – BUILDING'S OWNER</p> <p>No consultation to date (see below under Consents)</p> <p>HOUSEHOLDERS AND FAMILIES LIVING IN CUTTESLOWE, SUNNYMEAD AND WOLVERCOTE</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN</p> <p>How does the project enhance or develop our neighbourhood?</p>	<p>Though Cutteslowe Community Centre does not sit within Wolvercote Neighbourhood itself the area we serve covers both Cutteslowe (surrounding Cutteslowe Park) and both Upper and Lower Wolvercote. All of our open access activities provided by or collaborated with Cutteslowe Community Centre.</p> <p>The project falls under the WNF Neighbourhood Plan's goal: Provide '<i>communal facilities that will maintain and enhance social interaction.</i>'</p> <p>The refurbishment of other parts of the centre has led to greater than pre-pandemic use by local families. (Increase in private hires of over 300%). An upgraded kitchen will attract more local families and will be better for our regular users where refreshments are an integral part, such as for our Seniors, Sunnymead</p>

Minnows (0 to 5 year olds) and the Community Larder, as well as one-offs e.g. our 5 week summer holiday programme for 0-12 year olds which included lunches this year.

Specifically:

Sunnymead Minnows Toddler and Baby Groups

Cotteslowe Community Larder (a large number of those attending our larder are from Northern Cotteslowe and Wolvercote, including a large number of Ukrainian families being hosted in Lower Wolvercote)

Cotteslowe Summer Fun in the Sun Summer Programme of activities for children – a large number of families joined activities from all parts of Wolvercote Ward including Ukrainian children and families with one mother living in Lower Wolvercote feeding back that:

"It's wonderful to enable children to engage in new experiences. Cotteslowe Community Centre helps nurture children's wellbeing and fosters a commitment to lifelong learning."

Monthly breastfeeding support sessions

A fortnightly support group for parents of children with Special Educational Needs

Our Seniors Group that meets fortnightly

Weekly ESOL Classes

As we come into this difficult Autumn/Winter we also plan collaborate with delivery of twice-weekly free community cafes (tea/coffee/cake/soup/roll) and a free weekly evening meal for those struggling most within the area to access warmth, food and support.

We also work closely with Wolvercote Young People's Club and have

	supported those hosting Ukrainian Families.
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>We always inform OCC as owners of any work undertaken to the Centre, but this refit would not require formal planning permission, and no structural alterations to the building (other than a new exit through the outside wall for the enhanced extractor unit).</p>
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>Current project costs (with changes needing to be made) are £25,263. We have already raised £13,500 and have a pledge from a donor who will pay for a new hob/oven range (ca £1,500). We are seeking a grant from Wolvercote Neighbourhood Forum for £10,000 with CCA making up any shortfall.</p> <p>Work is already in progress as those using the kitchen were finding it increasingly difficult and dangerous to work in. It was also necessary to find the time period in the year that would cause least financial loss from booking to the Centre and a start date of early September was found to be best. CCA is reliant on our bookings revenue to cover core costs so the decision was made to start work prior to fully fundraising for the work.</p> <p>We have attempted to engage with multiple builders, joiners and companies to provide us with quotes but none were forthcoming. As a result we have undertaken the work with the builder who delivered the first 3 stages of our refit/refurbishment to a high standard with the kitchen being the 4th and final stage. .</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The project itself will be overseen by our Centre Manager and CCA will be responsible for cleaning, maintenance and repairs and future upkeep.</p>
<p>RISK ASSESSMENT</p>	<p>There are no financial risks, as the Association has income/reserves to</p>

<p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	<p>cover its work for the neighbourhood for the foreseeable future and could cover the event of a builder defaulting. The Association has no claims outstanding against it. It was hoped that the Centre would be closed when the work is undertaken, however there have been delays in completion requiring work to take place when no bookings or activities are taking place to ensure no third-party safety issues.</p>
<p>MONITORING AND REPORTING</p> <p>How will the success of the project be monitored? Over what timescale?</p>	<p>It is difficult to measure the difference the project will make on its own, but we would expect this final stage of the refurbishment of the whole building to allow us to continue to grow the number of people using the Centre who also use the kitchen. We keep records of all hirings. Qualitative feedback will come from both people hiring and from our cadre of volunteers who prepare and cook food for visiting groups.</p>
<p>OTHER COMMENTS OR INFORMATION</p> <p>Please list anything else of relevance you wish the Committee to be aware of.</p>	<p>The project will improve health and safety in the kitchen by making it easier to use. There are no changes to environmental sustainability: the current hob/oven are electric and will be replaced by similar.</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to <email address></p>	

APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT FOR A PROJECT IN THE WOLVERCOTE NEIGHBOURHOOD FORUM AREA 2022 Round 2	
<ol style="list-style-type: none"> 1. Please read the “Guidance Notes for WNF CIL Funding Applications” 2. The sections of this application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank. 3. Applications will be assessed by the WNF Steering Committee, taking account of the following criteria; applicants may wish to include supporting information regarding their project’s fit to the criteria. <ul style="list-style-type: none"> • Location within or serving the WNF Community • The recipient operates as a recognised body with a nominated bank account • The project has agreement in principle from the property or asset owner • Value for money • Consideration has been given to health and safety requirements • Environmental sustainability • Innovation 	
TITLE Short title by which the project will be known	Wolvercote Young People’s Club Winter-proofing
PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number	Val Tate <hr style="border: 1px solid blue;"/>
APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.	Wolvercote Young People’s Club. Charity number 1149132
OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)	The Club premises are over 50 years old and in dire need of remedial work. Several of the original, old-style, cruttall, single-glazed windows are either broken or fail to close properly. With escalating energy costs, the Club is finding it hard to heat the building to provide a comfortable environment for young people, several from low-income families unable to heat their own homes. The Club relies on income from hirers (who demand heated premises) to meet the resources needed to provide safe, professional youth support. The

	<p>Club is used by hundreds of local people for exercise classes and meetings, in addition to regular youth work at least three days a week. While the Club is able to operate safely, new fire doors are needed to replace ill-fitting doors and comply with fire safety regulations as well as improving insulation. The Club doesn't have sufficient funding in reserve to carry out this work without external support.</p>
<p>MAIN TASKS A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Fit new double-glazed UPVC Windows throughout the building. Fit two new fire doors (1 external and 1 internal)</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION (e.g. Council, Highways, site owners or asset holders, community organisations, businesses, neighbours)</p>	<p>Not applicable. Under the terms of its lease with Oxfordshire County Council, the Club is responsible for building maintenance. We receive no support, either financially or in kind.</p>
<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN How does the project enhance or develop our neighbourhood?</p>	<p>In the neighbourhood plan it states that: Facilities (social, sports, worship and medical etc.) are needed for all age groups from the young to the elderly and should be maintained and enhanced regularly as a matter of course</p> <p>Wolvercote Young People's Club is a treasured asset, used by the whole community since 1939. It is well-loved and strongly supported by generations of Wolvercote and North Oxford Ward residents. With a 70% fall in government-funded youth work over the last 10 years, and rising numbers of young people suffering from mental health problems, the need for WYPC services only increases. Since club activities were relaunched after the pandemic, we have registered nearly 200 young people, some from across the city in Rose Hill, Cowley and Cutteslowe, who are using our services. As the only facility in the area which offers affordable, accessible indoor and outdoor exercise facilities, we are popular with exercise classes –</p>

	<p>particularly martial arts – for young people and adults. We are in consultation with other community organisations in Wolvercote to set up Warm Hubs for vulnerable residents at risk from the effects of the cost-of-living crisis. WYPC will offer this service one day per week, subject to these renovations and additional grants.</p>
<p>CONSENTS REQUIRED</p> <p>Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	N/A
<p>FINANCE</p> <p>How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?</p> <p>PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>13 off UPVC Toughened Glass A energy rated windows, including installation – £14,270</p> <p>2 off fire doors, including installation - £6,000</p> <p>TOTAL - £20,270</p> <p>To note: we are awaiting direct tradesmen quote for the fire doors but researched prices above. Quotes for windows are included (attached). We have not approached other funders as we are focussing our fundraising resources to meet core operational costs.</p>
<p>MAINTENANCE</p> <p>How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>The maintenance of the club and its fixtures and fittings is the responsibility of the trustees and management team.</p>
<p>RISK ASSESSMENT</p> <p>Are there any financial or other risks to the completion of this project?</p> <p>Are there any safety issues associated with the project?</p>	None.
<p>MONITORING AND REPORTING</p>	<p>We will report back to funders on the successful completion of the refurbishments, including copies of</p>

How will the success of the project be monitored? Over what timescale?	invoices, photos and comments from users as required.
OTHER COMMENTS OR INFORMATION Please list anything else of relevance you wish the Committee to be aware of.	
Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to <email address>	